

GUIDELINES FOR THE AUTHORS (UPDATED AT 31.10.2015)

The “Sapienza Università Editrice” (publishing house of the Sapienza University of Rome) publishes the “Italian Journal of Engineering Geology and Environment” (“IJEGE”).

The Journal has the following format:

- volume size (L x H): 210 x 280 mm;
- print area: 175 x 216 mm, on two 82.5 x 216 mm columns.

All manuscripts should be submitted to on-line editorial platform of the IJEGE (www.ijege.uniroma1.it)

Manuscripts may be accepted with recommended revisions or additions or rejected.

Copyright in all the material accepted for publication should be transferred to the Journal.

KEY REQUIREMENTS FOR ACCEPTANCE OF MANUSCRIPTS

- 1) Manuscripts should preferably deal with scientific, technological and design topics related to environmental hazards, such as:
 - soil conservation, with special emphasis on landslides, deep-seated gravitational slope deformations, subsidence, remediation and stabilisation works;
 - hydrogeology, namely research on aquifers in various geological settings, study of groundwater circulation, aquifer vulnerability assessment, management and pollution control and water intake structures;
 - hydraulics, with special emphasis on methods of assessment of floods and protection structures;
 - technical characterisation of soils and rocks (also with regard to slope stability), search for and study of natural building materials;
 - engineering-geological surveys, geological exploration of the subsoil and thematic mapping for urban and country planning, including environmental impact assessment and assessment of geological hazards (landslides, floods, earthquakes, volcanic eruptions);
 - study of soil and water pollution, including design of remediation works;
 - study of bedrock for engineering-geological and civil engineering purposes and for construction of engineering-geological models.
- 2) Manuscripts submitted for publication should not have been previously published or simultaneously submitted to other journals.
- 3) Manuscripts should have an original content or involve major extensions, innovations or revisions of already published papers. Manuscripts with uninterpreted data will be rejected.
- 4) The EB may require Authors to supply any “in press” References cited in their manuscripts, in order to conduct a well-informed review.
- 5) Manuscripts should conform to the “Instructions to Authors” (see Section below).
- 6) Multi-Author manuscripts should carry the name of the Corresponding Author (name, surname, postal address, telephone and fax numbers, e-mail address). Any communication or decision made by the Corresponding Author will be supposed to represent the opinion of all other Authors.
- 7) Manuscripts will be delivered to at least two Referees, who will keep

them absolutely confidential and who may opt to remain anonymous.

- 8) Publication of the manuscript will be solely decided by Scientific Editor-in-Chief (“SEC” Prof. Alberto Prestininzi) and the EB.
- 9) Correction of proofs should be restricted to printing or typesetting errors. No other corrections will be accepted at this stage.

INSTRUCTIONS TO AUTHORS

The manuscript should be submitted to on-line editorial platform of the IJEGE (www.ijege.uniroma1.it)

- 1) Texts should be written in English in accordance with the requirements specified below in the MANUSCRIPT PREPARATION Section.
- 2) As a general rule, the length of manuscripts should not exceed 20 printed pages (exceptions may be agreed with the SEC). To estimate the length of the printed text, account should be taken of the space occupied by figures and tables, titles, etc. If the text is too long, it will be returned to the Author before the review process.
- 3) Captions to figures, tables or plates (in English) should be embedded into the text, in the place where the figure, table or plate is to be inserted.

MANUSCRIPT PREPARATION

Manuscripts should be typed (in English) with Microsoft Word for PC or Mac with the following format: Times New Roman, 9 pts, justified text, single spacing, 0.5 cm indentation from left margin, without hyphens at the end of the line.

Text formatting

a) First page

TITLE OF PAPER (capitals, bold, centred). Research sponsors may be placed in a footnote.

NAME AND SURNAME OF AUTHORS (Corresponding Author in bold, with postal and email addresses). Postal and e-mail addresses of all the Authors and of their institutions should be placed in a footnote. The same footnote may specify the individual contributions of the Authors to the publication.

b) Following pages

EXTENDED ABSTRACT (in Italian language for Italian authors and in English language for foreign authors, length 4500-5000 digits).

ABSTRACT (as a general rule, maximum length 200 words, without References).

KEYWORDS (single spacing)

TEXT

Titles (Times New Roman, 10 pts, capitals, bold, left justified) should not be preceded by letters or numerals. The main text may be divided into three hierarchical levels:

Level 1 title (centred, capitals, above the text);

Level 2 title (small capitals, left justified, above the text);

Level 3 title (italics, left justified, above the text).

All illustrations should be cited in the text as Fig. 1, Table 1, Plate 1, etc. Parts of figures should be indicated as Fig. 3a, etc. The word/s “figure/s” should not be abbreviated at the start of a

sentence (e.g. "Figure 1 shows/Figures 1 and 2 show"). Use of footnotes in the text should be kept to a minimum. Footnotes will be numbered consecutively and automatically by Microsoft Word. For the content of footnotes, use should be made of the Normal style.

Some parts that are not essential for understanding the text (lists of data, special descriptions, etc.) may be typed with single spacing.

References quoted in the text should be put between parentheses: name of the Author in small capitals, comma, year of publication. Multiple References consecutively quoted should be put in chronological order and separated by a semi-colon (e.g. RAMSAY & HUBER, 1987; HOBBS *et alii*, 1990).

Papers in preparation or review and oral communications may be quoted in the text but not in the References.

In the text, long and recurrent phrases may be used in the expanded form the first time, followed by the acronym between parentheses; the acronym will be used in all subsequent recurrences of the phrases (e.g. consolidated undrained test: CU test). Too many acronyms within the same article are not recommended.

Cardinal points should be quoted in the expanded form in small letters (e.g. to the north, to the west-south-west of Rome). However, they should be abbreviated when they represent directions (e.g. WSW-ENE, NE-SW).

Measurements should be given in SI (International System of Units) metric units, using standard symbols (km, m, mm, kPa) in small letters and not followed by a period; exponents, too, should conform to the SI (exponent written as a superscript, e.g. m³ and not cu. m.).

Appendices, which may be used to describe any particular procedure, should be consecutively numbered with Roman numerals (italics above the text).

Acknowledgements

Acknowledgements, to be placed at the end of the text, should be headed "Acknowledgements" (Times New Roman, 10 pts, bold, capitals, left justified).

References

The list of References, in alphabetical order, should be headed "References" (Times New Roman, 10 pts, bold, capitals, left justified). The list should include all and only the References cited in the text. Papers that have been accepted for publication and that are actually in press may be cited, specifying the name and the volume of the journal or the degree or Ph.D. thesis.

No papers in preparation or pending approval for printing may be cited.

References should be arranged alphabetically by Author's surname. For references with two Authors, list alphabetically by first Author's surname and then alphabetically by second Author's surname and so on.

Multiple papers by the same Author published in the same year should be specified with small letters after the date (e.g. a, b, ...).

Authors must be quoted with their surname (small capitals), followed by their dotted initials; names of multiple Authors should be separated by commas and the last Author should be preceded by "&". After the initials of the last or single Author's name, the date of

publication should be put between parentheses, followed by a dash, by the title of the paper and by a period. Then, the name of the journal should be specified with the usual abbreviations and followed by the volume number (Arabic numerals, bold), by the issue number (between parentheses) from the initial page to the last page (using 3 digits only, e.g. 457-632). All these numbers should be separated by commas and terminate with a period. At the end of the Reference, the place and country of publication should be indicated.

References should be listed in the following styles:

Articles:

HUTCHINSON J.N. & BHANDARI R.K. (1971) - *Undrained loading, a fundamental mechanism of mudflows and other mass movements*. Geotechnique, **21**: 353-358, London, United Kingdom.

CANUTI P., FOCARDI P. & GARZONIO C.A. (1985) - *Correlation between rainfall and landslides*. Proc. 2th I.G.C., Bull. IAEG, **32**, 49-54, Moscow, Russia.

Books: TURNER A.K. & SCHUSTER R.L. (1996, Eds.) - *Landslides, investigation and mitigation*. Transportation Research Board, Special Report 247, National Academy Press, Washington, D.C.

Chapters of books:

WU T.H., TANG W.H. & EINSTEIN H.H. (1996) - *Landslide hazard and risk assessment*. In: TURNER A.K. & SCHUSTER R.L. (1996, eds.) - *Landslides, investigation and mitigation*. Transportation Research Board, Special Report 247, 6, 106-118, National Academy Press, Washington, D.C.

ILLUSTRATIONS

Figures/tables may have a maximum size of 175 x 216 mm. Authors should also take into account the space occupied by captions, which will be positioned on the same page as the one of the figure.

All maps, field drawings and photos should have a metric scale bar and, where necessary, longitude and latitude. Maps and drawings should only include toponyms, units of measurement, acronyms and numbers, so that each figure may be extracted or quoted in other texts in a language different from the English one.

Figure captions should include a legend explaining the symbols, acronyms and numbers used in the figure. For example:

Fig. 14 - Monthly distribution of landslide triggering events in the 20th century. LEGEND: a) number of landslide events in the reference month; b) mean monthly precipitation in the 1971-1993 period, recorded at the Pennabilli rain-gauge (730 m a.s.l.), Pesaro Province.

Plates are graphic representations (numbered consecutively and separately from figures), which are to be folded in order to fit the size of the Journal (gatefold pages).

If illustrations are taken from published papers (or topographic maps from official cartographic sources), a written permission from the copyright holder should be obtained and enclosed to the manuscript. However, the SEC may change the size proposed by the Author after consulting with the Referee.

SETTING UP OF THE PAPER FILES

Files should be labelled with the name of the Corresponding author.

Text file conventions

Text files in Microsoft Word for PC or Mac (*.doc) should be named with the following convention:

[name of Corresponding Author].doc.

Image file conventions

All images - saved in TIFF format (*.tiff) or (less preferably) JPEG format (*.jpg) - should be supplied with the following sizes and resolution:

- colour photos and images (CMYK colour, minimum width 18.6 cm with resolution of at least 300 dpi);
- black and white photos and images (grey scale, minimum width 18.6 cm with resolution of at least 300 dpi);
- line drawings, such as charts and Microsoft Excel graphs (grey scale, minimum width 18.6 cm with resolution of at least 600 dpi).

Files should be named with the following convention: *[surname of Corresponding Author]_fig_01.tif* for Figure 1; *[surname of Corresponding Author]_fig_02.tif* for Figure 2; *[surname of Corresponding Author]_tab_01.tif* for Table 1.

PLATES (WITH ONE OR MORE FOLDS)

Authors should supply facsimile plates in their final size for printing. The following identification data should be printed on plates:

left part of upper margin Italian Journal of Engineering Geology & Environment, volume number (bold), dash and issue number (all italics 8): Italian Journal of Engineering Geology & Environment, 8-1

right part of upper margin AUTHORS (small capitals 8), dash, Title of paper (italics 8), period, PLATE (capitals 8), plate number in Roman numerals (I, II, III, IV, etc.): BIANCHI M. & ROSSI C. - *Geological map of the Scanno landslide*, PLATE II.

PROOFS AND PRINTING EXPENSES

The publishing house will send proofs to the Authors in order to get their “approval for printing”. Proofs will be accompanied by an expense report/order form summarising the expenses incurred for printing the article in colour, the plates and/or the colour plates, as well as for folding and banding.

Authors should complete the order form, sign it for acceptance, specifying the number of offprints that they require (the first 10 copies are free of charge) and return it with the proofs.